

Standard Bidding Document
Government of Odisha
ODISHA LIVELIHOOD MISSION
DISTRICT RURAL DEVELOPMENT AGENCY, BALASORE

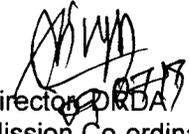
TENDER CALL NOTICE

No. 276 /19/DRDA Dated: 09-07-2019

Sealed tenders are invited from interested Travel Agencies/Tour Operators or private individuals for providing 1 no Non- AC Diesel driven Bolero having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (**Annexure-I**) for official use in District Mission Management Unit, OLM, Balasore on monthly rent basis. The contract may either renewed for a further period not exceeding one year depending upon satisfactory services rendered or fresh quotation may be called.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax, payment etc. which are mandatory for plying of vehicle. Preference may be given vehicles which are newly purchased and in better condition.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. EMD of Rs.5000/- (Rupees Five Thousand Only) for each vehicle bid shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Director, DRDA-cum-District Mission Coordinator, OLM, Balasore and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges to be quoted separately in the general bid information (excluding fuel and lubricants).
6. The Vehicle must achieve a fuel efficiency of 10 KMs per litre or if less with valid justification.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (KMs covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (**Annexure-II**)
8. The quotation completed in all respect should reach the undersigned on or before 19-07-2019 by 5.00 P.M through Speed post/Registered Post only. The bid shall be opened on 20-07-2019 at 11:00 A.M. in the DRDA office in presence of the bidders or their authorised representatives.

9. The application form of tender containing General Bid Information and Terms and conditions for Hiring of Vehicle etc. will be available in DRDA office, Balasore on working days during office hour from 10-07-2019 to 18-07-2019 (till 3.00PM) or can be downloaded from Balasore District Website <http://baleswar.nic.in>, within the same period.
10. A sum of Rs 100/- (One Hundred Only) to be deposited in shape of Account Payee bank draft drawn in favour of the Project Director, DRDA-cum-District Mission Coordinator, OLM, Balasore towards Application/Processing Fees.
11. The undersigned reserves the right to accept/reject any/all bid(s) at any point of time during the process without assigning any reasons thereof.


Project Director, DRDA
-cum- District Mission Co-ordinator,
OLM, Balasore.

Memo No. 277 /DRDA Dated: 09-07-2019

Copy along with annexure I and II i.e. terms and conditions for hiring of vehicles and General information for hiring vehicles forwarded to the D.I.O., NIC, Balasore for information and necessary action. He is requested to web hoisted the above tender call notice with its enclosures in the district website <http://baleswar.nic.in>


Project Director, DRDA
-cum- District Mission Co-ordinator,
OLM, Balasore.

Memo No. 278 /DRDA Dated: 09-07-2019

Copy along with annexure I and II i.e. terms and conditions for hiring of vehicles and General information for hiring vehicles forwarded to the Sub-Collector, Balasore / Nilgiri/ Deputy Collector, Nizarat Section, Collectorate, Balasore for information and necessary action. They are requested to display the same in their notice board for wide circulation.


Project Director, DRDA
-cum- District Mission Co-ordinator,
OLM, Balasore.

Memo No. 279 /DRDA Dated: 09-07-2019

Copy forwarded to State Mission Director-cum-CEO, OLM, Bhubaneswar for favour of information and requested to web hoist the above tender call notice with its enclosures in OLM website for wider circulation.


Project Director, DRDA
-cum- District Mission Co-ordinator,
OLM, Balasore.

Annexure - I**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

- Sd -

Project Director, DRDA -cum-District Mission Coordinator, OLM, Balasore

Annexure - II**GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of
my knowledge and belief .”

**Seal & Signature of the
Quotationer/Tenderer**