



**Election Urgent**  
**OFFICE OF THE SUB-COLLECTOR, BALASORE**  
E-Mail:-subcollector\_balasore@yahoo.in Phone:-06782-262052

Order No. 417/Elec.

Date. 26.03.2019

Sealed Tenders in plain papers are invited from intending bonafied suppliers Manufacturers Agencies Firms for supply of articles for the upcoming General Election,2019.The details of articles are available in the official website of the District Informatics Officer, NIC,Balasore which can be downloaded from the website [www. <sup>Baleswar</sup>balasore.nic.in](http://www.balasore.nic.in) .

Each Tenderer is required to deposit cost of tender papers of Rs.200/- (Rupees two hundred) only and earnest money of Rs.10,000/- (Rupees ten thousand) only in shape of Bank Draft Demand Draft in favour of the Sub-Collector, Balasore. The tender submitted other than the manners described in the tender document shall be out rightly rejected. The tenders should be submitted through Registered Post , Speed post by hand only in the address of the Sub-Collector,Balasore on or before 2 P.M of dt.26.03.2019 and the tenders will be opened at 4 P.M on 02.04.2019 in the office Chamber of Sub-Collector, Balasore. The details are given in the Tender call notice No. 416 dt.26.03.2019 .No tender papers received after the scheduled time and date will be entertained. The Tenderer should remain present either by himself or by the authorized person during the period of opening of the Tender papers.

  
Sub-Collector, Balasore

Memo No. 418 /Elec. Dt. 26.03.2019

Copy to the Notice Board of the DEO & Collector,Balasore , PD DRDA, Balasore ,Sub-Collector,Balasore/ BDO, Sadar, Balasore/ Tahasildar, Balasore/ E.O,Balasore, Municipality /DIO, NIC, Balasore, DIPRO,Balasore for wide publication.

  
Sub-Collector, Balasore.

Memo No. 419 /Elec. Dt. 26.03.2019

Copy submitted to the Asst. Chief Electoral Office-Cum-Under Secretary to Govt. Home (Election) Deptt.Odisha, Bhubaneswar for information and necessary action

  
Sub-Collector, Balasore.





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**OFFICE OF THE SUB-COLLECTOR, BALASORE**  
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Tender Call Notice No. 416 /Elec. Date. 26.03.2019

1. Sealed tender in plain paper are invited from intending bonafide suppliers Manufacturers Agencies Firms for supply of specified Articles for use in the upcoming General Election, 2019. The detail terms & conditions are available in the website of office of the District informatics Officer, NIC, Balasore which can be downloaded from the website [www.baleswar.nic.in](http://www.baleswar.nic.in).

Date of opening of the Tender Paper on 02.04.2019 at 4.00 P.M.

- (a) T-Shirt (General size)
- (b) Poster/Leaflet( per 100 piece)
- (c) Flex Banner (per sq ft.)

Interested firms are required to submit each of their General proposal, financial proposal in separate sealed envelopes as per the detailed instruction given below. All the pages of the tender papers signed with seal of the firm.

The sealed envelope containing the proposal must be delivered to the office of the Sub-Collector, Balasore by Registered Post, Speed Post of Indian Postal Deptt., by Hand only. No other mode of delivery shall be accepted.

2. Each Tender is required to deposit cost of tender paper of Rs. 200/- (Rupees two hundred) only and earnest money of Rs. 10,000/- (Rupees ten thousand) only in shape of Bank Draft, Demand Draft in favour of Sub-Collector ,Balasore payable at SBI, Main Branch, Balasore. Tender paper without cost of Tender papers and EMD will be summarily rejected. The EMD of unsuccessful bidders will be refunded in the day of finalization of tender.
3. Photocopy of valid Pan Card, Photo copy of GSTIN, No dues certificate from Income Tax Department and clearance of any other Tax dues up to 31.03.2019 should be furnished along with the tender papers otherwise tender will not be taken into consideration.
4. The tender should be accompanied by samples of Election materials to be supplied which should be furnished in separate sealed packets superscribed "Sample of the Articles " and name of the party and to be produced before the Tender committee on or before 02.04.2019 at 4.00 P.M.
5. The intending tenderers may ascertain the quantity probable requirement, specification of the articles not specified in this notice from the Sub-Collector, Balasore during office hours on any working day.

6. The tenderers will be required to supply the articles within 7 days from receipt of the supply order.
7. The EMD of the selected Firm will be realized only after satisfactory of execution of the work order, performance as well as supply of specification of articles.
8. In case of failure to supply the required number of articles and quantity is full as per specification within stipulated period the EMD of the tender will be forfeited and criminal liability as per election rule will be fixed.
9. The price quoted in the tender will exclude the GSTIN.
10. The transportation and delivery of all the materials in the Sub-Collector, Balasore and the cost of transportation will be borne by the supplier.
11. The Sub-Collector, Balasore reserves the right to accept or reject any or the tenders without assigning any person thereof. He also reserves the right to increase or decrease the quantity of materials articles. The decision of Sub-Collector, Balasore shall be final.
12. The firm individual whose tender will be accepted shall have to execute and agreement with Sub-Collector, Balasore in non judicial stamp paper with of Rs.10 (Rupees ten) only in the prescribed form on the next of acceptance of the tender and supply order will be issued after receipt of the written order from the CEO, Odisha. The rates quoted by the bidders are valid for period of one year from the date of signing of agreement finalization of tender.
13. Payment will be made only after receipt of necessary allotment funds from the Govt. in Home (Elections) Deptt. Odisha.

  
Sub-Collector, Balasore