

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE  
Email:cdmobalasure14@gmail.com

ZILLA SWASTHYA SAMITI  
OFFICE OF THE DISTRICT MEDICAL OFFICER-CUM-DMD,BALASORE

Advt. No ...697...../CDM& PHO/Balasure

Date: 11.01.2019

TENDER NOTICE

Sealed tenders are invited from competitive Agencies/Firms/Organisations for out-sourcing of treatment and disposal of Bio-medical waste under this institution. The last date of submission of sealed tender will 28/1/19 up to 5PM and the technical bid will be opened on 29/1/19 at 11AM in the presence of the tenderers or their authorized representatives in the office of the undersigned. The tender application complete in all respect should reach the office of the undersigned in the address of the CDM & PHO, Balasure-756001 through Regd. post/Speed post only. The details of terms and conditions shall be available in the tender documents which will be downloaded from the website [www.baleswar.nic.in](http://www.baleswar.nic.in). The undersigned reserves the right to reject any or all the tenders without assigning reasons thereof.

  
Chief Distict Medical & Public Health Officer  
Balasure

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE  
Email:cdmobalasure14@gmail.com

Ba

**TENDER FOR OUT SOURCING OF HOSPITALBIOMEDICAL WASTE TREATMENT AND DISPOSAL WORK**

Name of the Health Institution : DHH, Balasore, SDH Nilagiri, Sunhat and Sahadevkhunta Urban CHC & All CHCs of Balasore District.

COST OF TENDER PAPER : Rs, 1000/- (One thousand only)

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 28/01/2019 @ 5 PM.

DATE & TIME OF OPENING OF TECHNICAL BID : 29/01/2019 @ 11 AM.

DATE & TIME OF OPENING OF FINANCIAL BID : 29/01/2019 @ 11 AM.

PLACE OF OPENING OF BID DOCUMENTS : Office of the CDM & PHO, Balasore

RECEIPT OF BID DOCUMENTS AND ADDRESS FOR COMMUNICATION : Office of the CDM & PHO, Balasore

**DETAILS & CONDITIONS OF TENDER CALL NOTICE FOR BMW MANAGEMENT**

**IN BALASORE DISTRICT**

**TENDER CALL NOTICE**

Letter No- 697

Date - 11.01.2019

The CDM & PHO, ZSS, Balasore, Odisha invites sealed tender from competitive parties for outsourcing of Bio-Medical Waste management systems of Hospitals. The tender should contain both technical and financial bids separately. The technical bid will be opened first and financial bid will be opened later to those who will qualify in the technical bid. The project includes collection of biomedical waste from the segregation site, transportation and storage at the containment area with further transportation to the plant site for treatment and disposal of waste. The Bidders have to download the Tender Documents directly from the WEBSITE [www.balaswer.nic.in](http://www.balaswer.nic.in) **The tender should be submitted in two bid system. Cover-A as technical bid and Cover -B as financial bid. Cover-A and Cover-B to be sealed separately and both the envelopes to be sealed in another envelope on the top of which it should be clearly written as" Tender for Biomedical Waste management service"**. The Tender cost fee of Rs.1, 000/- (One thousand) (non- refundable) in the form of Demand Draft drawn in favor of ZSS, Balasore payable at the State Bank of India, Main Branch, Balasore should be enclosed in technical bid. The Tender Paper cost fee and the EMD amount Rs.5, 000/- (Rupees five thousand only) should be submitted in separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or from the office notice board before last date of submission of tender document and the undersigned shall have no responsibility for any delay / omission on part of the bidder. The tender have to reach at the office of the CDM & PHO, Balasore on or before dated ~~28.01.19~~ up to ~~5 P.M~~ through Regd. Post / Speed Post only.

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website – [www.baleswar.nic.in](http://www.baleswar.nic.in)

**A. Tender Cost and EMD:**

The Tenderer should furnish the EMD of Rs.5, 000/- (Refundable) and Rs.1, 000/- towards tender cost fees (non-refundable) in shape of Bank Draft in favour of ZSS, Balasore payable at SBI main branch, Balasore. The EMD of the non-qualified bidders will be returned after opening of technical bid within one month. The EMD of the qualified bidders will be returned after completion of the tender process without interest. The selected firm has to submit bid security of Rs.50000/- in shape of demand draft as bid security after which work order will be issued.

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE  
Email:cdmobalasure14@gmail.com

Ba

**B. DOCUMENTS TO BE SUBMITTED WITH TECHNICAL BID-**

The firms having minimum one year of work experience in hospital biomedical waste treatment and disposal are eligible to participate in the tender and they have to submit the following documents in technical bid.

(All documents must be page numbered and self- attested)

SL.NO	Criteria	Particulars submitted at page No.
1.	Tender paper fees of Rs.1000/ (Non refundable).	
2.	EMD amounting to Rs.5, 000/-. (Refundable)	
3.	Valid Authorization from SPCB/RPCB or under taking for produced of the same within 60 days after signing of MOU.	
4.	Copy of valid Service tax registration (GST)	
5.	Copy of valid Labour Registration certificate	
6.	Details of address, contact no. of responsible person, email, fax etc	
7.	Experience certificate from the appropriate authority regarding hospital biomedical waste treatment & disposal.	
8	PAN card Xerox	
9	Last GST return copy	
10.	IT return last 3 (three) years	
11.	EPF/ ESI deposit slip of last quarter	
12.	Turnover of last 3 financial years audited bank statement / P&L report & Balance sheet.	
13.	Organizational; constitution – Proof of Registration (Company/Self/Partnership)	

\*\* Please attach supporting documents duly signed and sealed for the above requirements. Non-submission of the above documents will lead to rejection of the tender.

Date :

Place:

Authorized Signator

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE  
Email:cdmobalasure14@gmail.com

RS

FINANCIAL BID FORMAT

Name and address of the Organization / Agency:-

SL. NO.	Criteria	Particulars in Indian rupees	GST %
1.	Charges per bed per day including Poly bags, transportation cost excluding GST.		
2.	Transportation charges (Rupes/Km/trip)		

Date :  
Place:

Full Signature  
Name of the Authorized Signatory with designation

Name of the organization & address

NAME OF THE HEALTH INSTITUTIONS WITH SANCTION BEDS

Sl No	Name of the Health Institutions	Sanction Beds	No. of worker to be engaged
1	Fakir Mohan Medical College & hospital, Balasore	400	06 (including one supervisor)
2	SDH Nilagiri	70	02 (including one supervisor)
3	CHC Basta	50	1
4	CHC Remuna	6	1
5	CHC Jaleswarpur	16	1
6	CHC Iswarpur	6	1
7	CHC Simulia	16	1
8	CHC Khaira	16	1
9	CHC Soro	50	1
10	CHC Gopalpur	6	1
11	CHC Hatigarh	6	1
12	CHC Berhampur	6	1
13	CHC Baliapal	16	1
14	CHC Rupsa	16	1
15	CHC GKB	20	1
16	CHC Anantapur	6	1
17	CHC Khantapada	10	1
18	Sunhat Urban CHC	10	1
19	Pratapur CHC	6	1
20	CHC Kamarda	Nil	1
21	Sahadevkhunta urban CHC	Nil	Nil

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE  
Email:cdmobalasure14@gmail.com

Bd

Terms of Reference (TOR) for Outsourcing of Biomedical Waste Management Services in ZSS, Balasore

1. All the workers engaged by the outsourcing agency shall have uniform to be provided by the out sourcing agency.
2. All staffs of the organization shall bear photo identity card during the period of work, which shall be duly signed by the CDM & PHO / representative of the organization to be provided by concerned agency.
3. All the personnel to be engaged by the organization should be covered under the statutory government regulations framed from time to time.
4. The concerned authority of the hospital may request the contractor to withdraw any of his workers from the hospital without assigning any reasons, with 24 hours prior intimation.
5. The outsourcing agency will abide by all the rules and regulations relating to labour laws, accident, workmen compensation act, workmen insurance, ESI, PF, etc.. This will be the sole responsibility of the outsourcing agency. The hospital authority will not be a party at any stage to any kind of dispute relating to the above. In case of any liability arises due to non performance by the outsourcing agency, under no circumstances, the hospital authority shall be liable for the same.
6. Any damage/ pilferage of the hospital property due to mishandling, carelessness of the outsourcing agency or his workmen will be recovered from bill of the outsourcing agency bill and all materials issued to the outsourcing agency shall be his sole responsibility during the period of the contract.
7. The selected agency should depute a qualified/ experienced and dedicated person to manage the waste management activity in the hospital and will coordinate in executing the same with the hospital manager of the hospital and be responsible for supervision of the work.
8. All the employees engaged by the out sourcing agency will have to be covered under insurance against any personal accidents and the hospital authority will not be liable for payment of any compensation on that account.
9. During execution of work, the out sourcing agency should follow all standard norms of safety measures / precautions to avoid accidents/ damages to men, machines and buildings, etc. On violation of norms authority reserves the right to cancel the agreement or recover the money for damage from the agency.

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE**  
**Email:cdmobalasure14@gmail.com**

Ba

10. Generator of the bio-medical waste will provide segregated waste to the out sourcing agency. The wastes shall be segregated as per the provisions of the BMW(H&M) Rules 2016. The out sourcing agency shall not accept the non segregated waste and such incident shall be reported to the prescribed authority. The person responsible for collection of biomedical waste shall wear proper protective gear and also carry a register with him to maintain the records such as name of the generation point, type and quantity of waste received, signature of the authorized person, day and time of collection, etc. Transportation of wastes from generation point to plant is responsibility of the agency. The carrier in which wastes are transported shall be borne and maintained by the agency with proper labeling.
11. It is the responsibility of the agency to provide and place poly bags as per BMW rules 2016 in all the bins immediately after collection of the waste is over. Under no circumstances poly bags of different colour other than prescribed are acceptable. The bags should be properly marked with the Bio Hazard symbols. The poly bags should be bar coded for tracking the movement of poly bags.
12. The collection and transportation of bio-medical waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste can be fixed after discussing with the waste management committee of the concerned hospital. The agency shall collect biomedical waste everyday without fail.
13. As far as possible; the transportation shall be carried out during non peak traffic hours. It shall be ensured that the total time taken from generation of bio-medical waste to its treatment, which also includes collection and transportation time, shall not exceed 24 hours.
14. The outsourcing agency will be handed over with the plastic materials at the rate of one rupees/kg after treatment at shredder point, DHH Balasore and SDH Nilagiri.

**C. PENALTY**

In case of deficiencies in providing quality service, the authority will have the right to impose penalty as per decision of the Committee which shall be deducted from the monthly bill.

**D. DOCUMENTS TO BE SUBMITTED WITH FINANCIAL BID INCLUDING WASTE COLLECTION BAG**

The tender format giving the quoted rate for treatment of waste inside the hospital and transportation cost of hospital per bed per day and for treatment includes cost of polybags to be quoted in price bid as Cover "B". The price should be quoted exclusive of service tax (GST). The rate should be quoted both in figures and words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE**  
**Email:cdmobalasure14@gmail.com**

will be taken into consideration for evaluation. The quoted rates should be final and shall not be subject to any escalation during the validity of the tender.

**E. REJECTION OF THE TENDER:**

The tender paper will be rejected, if any of the following documents are wanting /not found With the tender bid:

- (i) Non submission of relevant documents in technical bid.
- (ii) Price bid / quoted rate with signature and seal of authorized person of the firm.
- (iii) Non-submission of tender cost &EMD as applicable.

**F. Evaluation:**

1. Tenders will be evaluated as per the requirement of the bid and the price bid will be opened only for the bidders who qualified in the document evaluation(Technical Bid )
2. The cost of the unit item excluding service tax will be evaluated.
3. Process of Evaluation: if under financial bids the quoted rate in the lowest in case of two or more organization, then the organization with higher average turnover for the last three years as per audited financial documents will be selected.

**G.** The approved firm has to make an agreement with the authority before take up the work.

**H. Payment:**

Payment on monthly basis shall be made after submission of work certificate.

**I. General Conditions:**

1. The tender documents should be clearly written /typed without any correction, interpolations and overwriting. Each page of the tender should bear the dated signature of the tenderer.
2. All the pages of the tender document should be numbered and self-attested. If any information or documents furnished by the tenderer found to be misleading/incorrect at any stage, their tender will be rejected.
3. The approved rate and supplier will be valid for three years from the date of approval subject to review of work after one year.
4. In the event of the last date of submission of bid date being declared as a holiday, the due date of submission of bids and opening of bids will be the following working date & time.
5. The authority reserves the right to accept /reject all the bids or any part thereof without assigning any reason thereof.
6. All legal disputes, if any relating to tender are subject to jurisdiction in the courts of law situated at Cuttack, or High Court of Odisha.

  
**Chief District Medical & Public Health Officer,**  
**Balasure**