

OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY: BALASORE

Tender Call Notice No. 7246

Dated: 09-11-2018

TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT

Sealed Tenders are invited from reputed firms/agencies as per tender specifications for "**Supply of Sports Equipment**" under Biju Yuva Vahini Programme for distribution to the Biju Yuva Vahini formed in the District. The detailed tender document may be downloaded from the website (www.baleswar.nic.in).

Interested bidders may submit their sealed tender documents in the prescribed format super scribing "**Supply of Sports Equipments**" on the cover of the envelope addressed to the Project Director, District Rural Development Agency, Balasore by **24.11.2018 up to 5.00 PM**. Bidders are required to submit technical bid and financial bid in separate envelope enclosed in a common envelope super scribing "**Supply of Sports Equipment**" on the cover of the envelope through **Speed Post Only & the samples of the Sports Equipment** will be submitted by the tenderer or his authorized representative at the time of opening of tender with their seal & signature.

The Technical Bid will be opened on 26.11.2018 at **11.00 AM** in presence of the bidder or their authorized representative at the office chamber of the Collector. The Financial Bid will be opened on the same day at 3:00 P.M at the same venue.

Tender paper received after due date and time will not be accepted. **District Rural Development Agency, Balasore** shall not be responsible for Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted.

The District Level Committee has reserved the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at Cell: **9338312478/06782-262647**.

Address for submission of tender documents:

**The Project Director,
Office of the District Rural Development Agency, Balasore
Near Fandai Chhak Balasore
Dist-Balasore, PIN-756001**

**Collector & Chairman, DLC
BYV, Balasore**

Memo No / ^{DRDA} 7247

Date- 09-11-2018

Copy submitted to C.E.O, Biju Yuva Vahini, State Youth Welfare Board, C-1, Nayapalli, Bhubaneswar for favor of kind information & approval.


Collector & Chairman, DLC
BYV, Balasore

Memo No / ^{DRDA} 7249

Date- 09-11-2018

Copy to Notice Board, Collectorate, Balasore/SP, Balasore, DRDA, Balasore/DIC, Balasore/ Office notice board for information of the general public.


Collector & Chairman, DLC
BYV, Balasore

Memo No. / ^{DRDA} 7250

Date- 09-11-2018

Copy forwarded to all BDOs/ all Tahasildars/ all Executive Officers, ULBs & NACs of Balasore District for information and necessary action. They are requested to display the above tender call notice in their notice board for wide publicity.


Collector & Chairman, DLC
BYV, Balasore

Memo No / ^{DRDA} 7251

Date- 09-11-2018

Copy forwarded to the Editor Indian Express , Samaj, Sambad for publication in their esteemed daily in a minimum space & submit bill at I & PR approved rates to PD,DRDA, Balasore for release of payment.


Collector & Chairman, DLC
BYV, Balasore

Technical Evaluation Criteria

Bidders who fulfil all the below mentioned technical evaluation criteria will be considered eligibility for compete in the Financial Bid.

Technical Evaluation Criteria

SL. No.	Criteria	Supporting Documents to be submitted
1	The Bidder Should be a proprietorship/partnership/company established in India	Bidder must submit the Proprietorship /Partnership/Company registration certificate incorporation details along with a copy of:- <ul style="list-style-type: none">➤ PAN Card➤ Income Tax Return of 3 Years Financial Year (FY 2014-15, 2015-16, 2016-17)➤ GST Registration Certificate➤ Company Registration Details
2	The Bidder should have experience of executing supply of Sports Equipments at least Rs.50 lakhs & above order supplied in a single lot against a single supply order in last three years	Copy of supply order clearly specifying the date of order, consignee / user agency authority and the quantity and cost of sports equipments supplied.
3	Supply capacity	The Bidder must submit an undertaking stating that it has capacity of supplying sports Equipment as per the list enclosed in Annexure-E.
4	Financial Details of the Bidder.	The Bidder should have an average annual turnover of at least INR 5 Crore in any of the immediately preceding three Financial Years (i.e 2014-15, 2015-16 and 2016-17) Proof to be submitted by the Bidder in form of a statement by chartered Accountant/Audit Report.
5	The Bidder should submit a Bid processing Fees of Rs.20,000/-	Demand Draft in favour of Project Director, DRDA, Balasore, District Payable at Balasore
6	The Bidder should submit an Earnest Money Deposit(EMD) of Rs.5,00,000/-.	Demand Draft in favour of Project Director, DRDA, Balasore District Payable at Balasore.
7	The Bidder should submit an undertaking that there is no major legal case pending against it.	Attach self-certification/undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.(Attached as Annexure-D)
8	The Bidder should submit an undertaking that it is not blacklisted by any authority under jurisdiction of India.	Attach Self-certification/undertaking on company letter head duly signed and stamped by the competent authority of the Bidder.
9	Samples of each items of sports Equipment.	The Bidder must submit samples of each items of Sports Equipment in conformity with the specifications mentioned in the tender document.

Note: All the documents must be self-attested by the Bidder(s) with seal.

The bidder will be considered strictly on the basis of the quality of the sample (which bidder is going to supply if selected) of sports equipment submitted by the bidders which will be evaluated by the District Committee for the Biju Yuva Vahini, Balasore District.

If the Technical Bid is found complete in all respect and the bidder qualifies in the Technical Bid, then only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening it.

Financial Bids

The Financial Bids of only those bidders who qualify the Technical Bid & samples confirms to the stipulated specification by the evaluation committee (technical) will be opened .Financial Bid must be submitted as per the format at Annexure-B.

Contract shall be awarded to the firms(s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.

Earnest Money Deposit

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit to INR 5 lakh in form of a Demand draft. The demand draft should be in favour of Project Director, DRDA, Balasore payable at Balasore. The EMD of unsuccessful Bidders will be returned to them within two weeks of the selection of successful Bidder. The successful bidder shall have to provide Performance Security of an amount equal to 5% of the Contract Value during executing agreement for the purpose. Besides the EMD (already deposited), the L1 bidder may deposit the surplus amount in form of Bank Guarantee. The said performance security shall be valid at least for 210 days after the end of all contractual obligations on the part of the suppliers including warranty obligations, if any. Any bid submitted without EMD shall be rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- If The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of a selected Bidder, the said bidder fails to sign the agreement in time or does not furnish the mandatory performance security.
- The Bidder materially alters his bid during the bid processing period.

Bid Processing Fee

As part of its Technical bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Twenty Thousand (Rs.20,000/-)in form of a demand draft payable at Balasore. The demand draft should be in favour of **Project Director, DRDA**, payable at Balasore. The Bid processing Fee is Non Refundable.

Delivery Mechanism

The delivery of the sports equipment should be made at each Block Head quarters on an Aluminum Box as per the following specification and locked with two lock & key.A random quality and quantity check will be conducted at the time of each delivery. ***If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the order value.***

Kit Box-Specification- *It should be made of aluminum sheet (thickness 20gauge (0.8-0.9mm) Size-Length-42 inches X Width 30inches X Height 24 inches and with lock & Key at the both sides in the front of the box with branding of BYV logo at the front and top of the Box.*

Scope of Work

The bidders are required to submit sample of each sports equipment as per the specification in the list given at Annexure-B. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample along with their seal & signature.

The selected bidder is required to supply the Sports equipments in all Block/ ULB Headquarters i.e. Block Office at Bhograi, Jaleswar, Basta, Baliapal, Balasore Sadar, Remuna, Nilagiri, Bahanaga, Soro, Simulia, Khaira, Oupada, Balasore Municipality, Jaleswar Municipality, Soro Municipality & Nilagiri NACs of the District within 20 days of assignment of the order/contract.

The cost is inclusive of all applicable taxes, transportation cost and a kit Box (all the sports equipment to be kept in a box except like Carraom Board, Kho-Kho Post etc. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items(Inclusive of all charges etc)

Technical Submission Checklist

The checklist to be provided as first page of the Technical Bid:

S.L No	Documents	Attached(Yes/No)
1	Entry Registration Details Income Tax	
2	Return Acknowledgement	
3	PAN Card	
4	GST Registration Certificate	
5	Proof of Experience/Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest Money Deposit with DD No & date	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	
12	Bid Processing Fees with DD/ Cheque no & date	

Signature of Tenderer

FINANCIAL BID

Sl No	List of Sports Equipment/ items to be procured	Tentative requirement of quantity of sports equipment/item	Illustrative List of Brand/Make	Price limited to max per unit inclusive of all taxes	Offered Price Inclusive all taxes	
					Quoted price per unit	Price for quantity as mentioned at Column No 3
1	2	3	4	5	6	7
1.	Foot Ball	4620	Nivia, Cosco	550/-		
2.	Foot Ball Net	770	Vinex, Fenta	1300/-		
3.	Goal Keeper Gloves	1540	Vinex, Fenta	250/-		
4.	Cricket Bat	4620	SG, SS, Gray Nicolls, G&M	900/-		
5.	Tennis Ball	15400	Vicky, Vinex, Nivia	60/-		
6.	Stumps	4620		80/-		
7.	Batting Gloves	4620	SG, SS	375/-		
8.	Volley Ball	4620	Nivia, Cosco	600/-		
9.	Volley Ball Net	770	Vinex, Fenta	700/-		
10.	Chess Board	2310	Vinex, MTG	600/-		
11.	Skipping Ropes	3850	Nivia, Neulife	200/-		
12.	Badminton Racquet (2 teams)	3080	Yonex, Silvers, Lining	400/-		
13.	Shuttle cock (Plastic)	9240	Vinex, Vicky	30/-		
14.	Badminton Net	1540	Vinex, Fenta	600/-		

Total Quoted Price for all fourteen items. (Rs.-----)

(In words-----)

Signature of the Bidder

Annexure-C

Undertaking that Firm/Institution has the capacity to supply **Rs.2,00,00,000/- (Rupees Two Crore only)** sports equipment in the time frame of 20 days firm awarded of contract.

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENTS

We confirm that we have the capacity to supply the required sports equipments amounting **Rs.2,00,00,000/- (Rupees Two Crore only)** to all BYVs of the district as per their requirement in a time frame of 20 days from award of contract. This is inclusive of packaging, transportation, Verification of Sports items by the Committee & delivery upto Block/ULB point.

For and on behalf of :-

Signature (with Seal)

To:
Collector & Chairman, DLC
BYV, Balasore

Undertaking that Firm/Institution is not blacklisted.

UNDERTAKING THAT THE FIRM/ INSTITUTION IS NOT BLACKLISTED

We confirm that we are not blacklisted by any Government Institution/ CPSE/ SLPE/Local Authority i.e. any authority under jurisdiction of Indian Territory.

For and on behalf of :-

Signature (with Seal)

**To:
Collector & Chairman, DLC
BYV, Balasore**

**OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY,
BALASORE**

TENDER PAPERS

**PURCHASE OF SPORTS EQUIPMENT FOR
BALASORE DISTRICT**

Name of the Tenderer: _____

Name of the Firm & Address _____

GST No _____

PAN _____

Detail Postal Address: _____

Telephone No/FAX. _____

Mobile No _____

Email _____

Signature of the Tenderer

UNDERTAKING FOR NO CROSS OWNERSHIP

We confirm that _____

For and on behalf of :-

Signature (with Seal)

**To:
Collector & Chairman, DLC
BYV, Balasore**

**Tentative Requirement of Sport equipments/items to be procured for supply to
BYV under Balasore District**

Sl No	Name of the Sports	Sports item/Equipm ent to be procured	Quantity required for each BYV	Tentative requirement of Sport item/equip ment for 385 BYVs	Make Brand	Specification
1.	Foot Ball	Foot Ball	12	4620	Nivia, Cosco	Spherical, Made of Leather, circumference not more than 70cm (28ins and not less than 28 cm (27ins)
2.	Foot Ball	Foot Ball Net	02	770	Vinex, Fenta	Should cover 24X8 ft. area with mesh size such that ball should not pass through, Made of Nylon
3.	Foot Ball	Goal Keeper Gloves	04	1540	Vinex, Fenta	
4.	Cricket	Bat	12	4620	SG, SS, Gray Nicolls, G&M	Specifically made for Tennis Ball
5.	Cricket	Tennis Ball	40	15400	Vicky, Vinex, Nivia	
6.	Cricket	Stumps	12	4620		Wooden
7.	Cricket	Batting Gloves	12	4620	SG, SS	
8.	Volley Ball	Volley Ball	12	4620	Nivia, Cosco	Synthetic Leather material, Multi-colour, Weight-260-280gm, Circumference: 65-67cm, 18 strips
9.	Volley Ball	Volley Ball Net	02	770	Vinex, Fenta	The net is 1m wide and 9.5 to 10mt long (with 25 to 50 cm on each side of the side bands)Top horizontal band 7cm wide and bottom 5cm wide Made of Nylon
10.	Chess	Chess Board	06	2310	Vinex, MTG	Made of Plastic
11.	Skipping	Skipping Ropes	10	3850	Nivia, Neulife	Length-260cm

12.	Badminton	Racquet (2 teams)	8	3080	Yonex, Silvers, Lining	Frame shall not exceed 680mm in overall length and 230mm in overall width
13.		Shuttle cock (Plastic)	24	9240	Vinex, Vicky	Plastic
14.		Badminton Net	4	1540	Vinex, Fenta	Depth of the Net 760mm & length 6.1mt. Made of Nylon

- I. The tenderer shall be required to safely pack all the Sports items /equipments in a kit box as specified in the tender document with the BYV logo along with Company logo. The BYV logo in annexed at "F".
- II. The above requirement for procurement in tentative subject to change.
- III. Specification, make & brand of Sports items are non negotiable which must be adhered to by the tenderer.
- IV. Tenderers will be required to submit minimum three samples for each item and each brand with proper stickering, seal & signature of the tenderer.
- V. One sample of kit box should be produced before the tender committee at the time of opening of technical bid.



(LOGO TO BE LABELED ON THE SIDE FRONT AND TOP OF THE KIT BOX)