

## OFFICE OF THE CHIEF DISTRICT MEDICAL &amp; PUBLIC HEALTH OFFICER, BALASORE

E-mail: [cdmobalasure14@gmail.com](mailto:cdmobalasure14@gmail.com), Phone:- 06782 - 262011Letter No. 13777.....// M, BalasoreDate 05.11.18.....TENDER CALL NOTICE

Sealed tenders are hereby invited from intending registered firms dealing with optical aid having PAN Card/GST Registration for supply of the Power Aphakia, Pseudo Phakic, Post operative Dark glasses and Presbyopic glasses. The tenders should reach the office of undersigned by 5:00 p.m on dt.19.11.2018 by speed post/registered post with E.M.D deposit of Rs. 79,000/- (Seventy nine thousand) in shape of demand draft in favour of ZSS Balasore. The tender papers can be downloaded from the website [www.baleswar.nic.in](http://www.baleswar.nic.in) & the tender should apply with a non refundable demand draft of Rs. 1500/- (One thousand five hundred only) in favour of ZSS Balasore towards tender application fee. The tender received within the time line will be opened on dt. 20.11.2018 at 4:00PM. The undersigned has every right to accept or reject any tender without assigning any reason thereof.

  
Chief Dist. Medical & Public Health Officer,  
Balasore  
**Chief District Medical &  
Public Health Officer,  
Balasore**

**TENDER DOCUMENT FOR SPECTACLES OF NATIONAL PROGRAMME**  
**FOR CONTROL OF BLINDNESS**

1. Sealed tenders are invited from interested agencies having adequate experience in supply of different spectacles.
2. Interested bidders may obtain details terms and conditions from the website [www.baleswar.nic.in](http://www.baleswar.nic.in) for taking up this assignment. The sealed tender will be received through Registered Post / Speed Post only on or before dt.19.11.2018 by 05:00 PM. The bids will not be accepted after last date and time specified in the tender document. It will be opened on dated 20.11.2018 at 4 P.M in the O/o CDM&PHO-cum- DMD, Balasore, District Head Qrs. Hospital, Balasore.
3. The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and seal.
4. The tender will be in two parts i.e. technical bid. (Cover-A) and price bid (Cover-B). The bidders should give their technical and financial proposal separately in two sealed envelopes and should be put into another cover super scribed as "Proposal for supply of spectacles.
5. Bidders who qualify in the technical bid will be eligible for financial evaluation.
6. Quantities may be increased / decreased by the tender inviting authority as per the requirement.
7. The quoted price shall remain valid for a period of 1 year from the date of approval.
8. The items should to be supplied within maximum 1 weeks of time from the date of purchase order / award of work. The CDM&PHO, Balasore reserves right to cancel the order in the case of delay in delivery of all the items.
9. It would be the responsibility of the Bidder's representative (only one person per bidder allowed) to be present at the venue of opening of Bids. In case of absence of any bidder then bid document could be opened by the committee members.
10. The items delivered should be as per the specification mentioned with clear visibility of contents. If found defective, the same has to be replaced immediately within seven days & any additional cost requirement will be borne by the concerned awarded party.
11. Tender Document can also be downloaded from the Balasore NIC website [www.baleswar.nic.in](http://www.baleswar.nic.in) and may be submitted along with the prescribed tender form fee (non refundable) of Rs.1500.00 (one thousand Five hundred only) payable at Balasore through DD/Banker Cheque of any nationalized bank drawn in favour of "ZSS, Balasore" ,Payable at Balasore.

## TERMS AND CONDITIONS

  
**Chief District Medical &  
Public Health Officer,  
Balasore**

Terms & Conditions		Documents to be Submitted
1	The organization should be a bonafide registered body dealing with optical aid.	Registration certificate (SSI/Firm/GST)
2	The organization should have GST Number	Photo copy of GST regd.
3	GST upto date clearance	Copy enclosed
4	Conditional Tenders are liable to be rejected. In the event of acceptance, CDM& PHO decision will be final. The tender, which is not as per our required specifications, will not be considered.	
5	If the successful bidder fails to supply within the stipulated period i.e. 60 days, liquidated damage @ 0.5% of the tender value, per week of delay shall be deducted from the final payment. Deduction shall be made till 2% of purchase order rate. If the bidder still fails to supply, his order stand cancelled.	
6	The CDM& PHO will not pay any advance payment to the organization. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
7	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the CDM& PHO, Balasore. The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
8	Bidder must have sound knowledge of latest intellectual and properly right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.	
9	The cost towards the testing of sample will be borne by the successful bidder.	
10	The CDM& PHO reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
11	Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	
12	Rates quoted against this tender enquiry shall remain valid up to <b>12 months</b> after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
13	The head of the organization (bidder) should submit an authorization and specimen signature of their authorized signatory.	
14	The agency must submit dealership/ distributorship/ authorised certificate for the items in tender call notice to be considered for financial bid opening.	
15	Spectacles distribution maximum on the camp site with required supporting manpower, vehicle and equipments(Auto Refractor Machine, Vision Chart, Trail Set, etc..) with own cost of supplier as per order of CDM&PHO, Balasore for BAL JYOTI PROGRAMME and rest spectacles must be supply within 3(three)days from date of camp.	

**1. Technical BID:-**

**Following documents must be submitted in the Technical Bid as follows; (otherwise will be rejected)**

- i. Demand Draft towards EMD amounting to Rs. **79,000/-** (Rupees Seventy Nine Thousand Only) /- in favor of "ZSS Balasore" payable at Balasore only DD/Banker Cheque from any national Bank.
- ii. Copy of PAN card and IT return acknowledgement slip of last three F.Y 2015-16, 2016-17 & 2017-18.
- iii. Total Turnover minimum Rs.200,00,000/-(Two crore) in the last three F.Y 2015-16, 2016-17 & 2017-18 in the auditor certified format.
- iv. The bidder must furnish copy of GST Registration certificate.
- v. Forwarding letter/Self-Declaration form on non-judicial paper .
- vi. Tender cost Rs.1500/- (non refundable) in favor of "ZSS, Balasore" payable at Balasore only in the form of DD/Banker Cheque from any national Bank.
- vii. The retailer/dealership/distributorship certificate is to be submitted in case of non manufacturing organizations.
- viii. Submission of Bank Account Details & Aadhaar (copy enclosed)
- ix. Last three years experience for the year 2015-16, 2016-17 & 2017-18 from the competent authority for the supply of Spectacles minimum School Children 5000pcs and presbyopia glass 30000 pcs to the government sector (copy must be enclosed).

**2. Price Bid.**

The price Bid should be submitted in separate sealed envelope.

- i. Hard Copy signed & sealed both in words and figures.
- ii. The Price bid of the technical qualified bidders will only be opened.
- iii. The net quoted price (exclusive of cost of all items along with all taxes) should be mentioned both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation. The format separately enclosed page No-7.
- iv. The price should be quoted as per the price bid format and the sample of each item supplied should be submitted for consideration of price bid.

**3. Earnest Money Deposit- (EMD)**

- 3.1 Rs. 79,000(Rupees Seventy Nine Thousand only)for tender on spectacles should be paid as EMD in the form of Demand Draft from a Nationalized Bank located in India, drawn in favor of ZSS Balasore payable at Balasore and submitted in the Technical Bid. The bidder should write the organization name at the back side of the DD. *Bids without EMD shall be treated as non-responsive and will not be accepted. No exemption from submission of EMD is allowed.*
- 3.2 The EMD of successful bidder is liable to be forfeited if the tenderer, revokes any terms of the tender within the validity period that will be liable towards **blacklisting for minimum 2 years & concerned party will not participate in further bidding in under Zilla Swasthya Samiti, Balasore.**
- 3.3 EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder.
- 3.4 EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/executes the order.
- 3.5 EMD of successful bidder will be returned after successful completion of contract period and receiving of successful delivery certificate of all items.
- 3.6 EMD shall not carry any interest.

**4. EVALUATION :**

The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -

- 4.1 Rate of items of each bidder will be taken after inclusion of all taxes as applicable.
- 4.2 After Evaluation the lowest Eligible Bidder will be selected, subject to confirmation of the Technical specification of the item.
- 4.3 In case 2(two) nos of bidders quoted rate L1 price, then the agency having its outlet at Balasore will given preference.

**FORWARDING LETTER/Self Declaration Form**

(To be submitted on Bidder's non-judicial paper)  
[To be submitted in Technical Bid]

To

CDM& PHO cum District Mission Director  
Balasore

Sub: Your Tender Ref. No. \_\_\_\_\_, Dated \_\_\_\_\_.

Dear Madam/Sir,

This is with reference to your above mentioned tender for supply of spectacles having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that authority reserves the right to consider/reject any or all bids without assigning any reason thereof.

Date: \_\_\_\_/\_\_\_\_/2018

Authorised Signatory:

Name:

Designation:

Place:

Phone:

Email:

*Be*  
**Chief District Medical &  
 Public Health Officer,  
 Balasore**

(To be submitted in **Cover A -Technical Bid**)  
 (To be furnished in the **letter head** of the Auditor/ Chartered Accountant)

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for the last three financial years of M/s \_\_\_\_\_ who is a Manufacturer /Distributor/Importer (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)	
1.	2015 - 2016	(FY)	-
2.	2016 - 2017	(FY)	-
3.	2017 - 2018	(FY)	-
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<b>Total Turnover</b> (for the above three years) in (Rs.) _____			
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Date:  
Place:

Signature of Auditor/  
Chartered Accountant  
(Name in Capital)

Seal

Membership No.-  
Registration No. of Firm

**Note:**

- a) To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the Membership no.

**PRICE BID**

*Rx*  
**Chief District Medical &  
 Public Health Officer,  
 Balasore**

Name of the firm/Supplier:  
 Address:

SL. No	Name of the Items	Technical Specification	Brand Name	Basic price per unit (in Rs.)	GST	Transpo-rtation	Total Cost per unit (in Rs.)
1	Power glasses	<p><b>Frame Material:-</b> Acetate/ Metal Frame (Different colours)</p> <p><b>Frame Size:-</b>For children aged 5 to 15 years</p> <p><b>Glass:-</b>English White Glass (should be free air bubbles, scratches, waves and irregular shapes)</p> <p><b>Power:-</b> Equal to or greater than +- 0.75 diopter spherical &amp; or cylindrical power or as per prescription</p>					
2	Pseudo Phakic Glasses	<p><b>Frame Material:-</b> Acetate/ Metal Frame (Different colours)</p> <p><b>Frame Size:-</b>For adults having age 40 years &amp; above</p> <p><b>Glass:-</b>English White Glass (should be free air bubbles, scratches, waves and irregular shapes)</p> <p><b>Power:-</b> Bifocal, which determine after correction of power</p>					
3	Post operative dark glasses	<p><b>Frame Material:-</b> Plastic/ Polymate Frame</p> <p><b>Frame Size:-</b> :-For adults having age 40 years &amp; above</p> <p><b>Glass:-</b>Fiber Dark Glass (Black in colour)</p> <p><b>Power:-</b> NA</p>					
4	Presbyopic glasses	<p><b>Frame Material:-</b> Acetate/ Metal Frame (Different colours)</p> <p><b>Frame Size:-</b>For adults having age 40 years &amp; above</p> <p><b>Glass:-</b>English White Glass (should be free air bubbles, scratches, waves and irregular shapes)</p> <p><b>Power:-</b> Equal to or greater than +- 0.75 diopter spherical &amp; or cylindrical power or as per prescription</p>					

(Signature and seal of the authorized signature)