

QUOTATION CALL NOTICE FOR LIGHT PASSENGER VEHICLE

No. 1202/D/FMMCHB

Dt. 3.11.18

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 02 (Two) nos. of AC diesel driven vehicle(**Indica eV2/equivalent**) having sitting capacity not more than 05 including driver, which shall conform to the Terms and conditions (**Annexure-I**) for the Official use each for the Office of the Superintendent, Fakir Mohan Medical College and Hospital, Balasore and Dean and Principal, Fakir Mohan Medical College and Hospital, Balasore on monthly rent basis:

1. The vehicle must be in Road Worthy condition, shall not be more than **2 (Two) years** old from the date of initial registration.
2. The Driver of the vehicle must have a valid Driving License for Driving Light Transport Passenger Vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. **The Vehicle must achieve fuel efficiency minimum of 17 Kms. /litre of fuel consumed.**
4. The details of the make and year of Manufacturer of the vehicle Registration No., Mileage (Kms covered per Liter) and name of the driver with DL No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation (Technical Bid(**Annexure-II**)).
5. **A sum of Rs.5,000/- (Rupees Five Thousand)** only shall be deposited by the intending bidders in shape of A/C Payee Bank Draft drawn each in favor of the Dean and Principal, Fakir Mohan Medical College and Hospital, Balasore and submit along with the quotation as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information (Excluding fuel and lubricants). **The monthly charge including GST, if any should not exceed Rs.16,000/- (Rupees Sixteen Thousand) only.**
7. **The quotation completed in all respect should reach the undersigned or before 12 .11.2018 by 4 P.M.** through Registered Post/Speed Post/Courier only and shall be opened on the next working day at **11.00 A.M.** in the Office of the Superintendent, Fakir Mohan Medical College and Hospital, Balasore in presence of the bidders or their authorized representative. The envelop should be super scribed "**Quotation for Vehicle**". Absence of any or all bidder or their representative will not countermand the opening of technical bid.
8. The application form is downloadable from the website shall be furnished along with a demand draft of **Rs.1,000/- (Rupees One Thousand)** only in favor of "**Dean and Principal , Fakir Mohan Medical College and Hospital, Balasore**" which is non refundable towards the cost of application Fees.

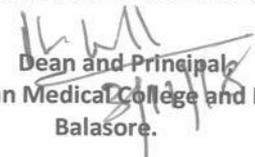

Dean and Principal,
Fakir Mohan Medical College and Hospital,
Balasore.
PIN- 756 001.

TERMS & CONITIONS FOR HIRING OF VEHICLES (ELIGIBILITY BID)

ANNEXURE-I

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. **The successful bidders shall be required to sign an agreement with the hirer.**
2. The agency should have at least three years of experience in the tour and travelling business in providing passenger transport vehicles in reputed organizations.
3. Bidders should quote their unconditional rates strictly in the prescribed Performa provided in financial Bid in a separate **envelop (Annexure-III), cutting, overwriting if any should be duly counter-signed.**
4. **The rate quoted shall be valid for a period of one year, however the period of validity may be extended on mutual agreement.**
5. The hired vehicle ,during period of contract ,shall have necessary valid MV documents, which are mandatory such as :- valid registration certificate , insurance certificate ,fitness certificate ,valid contract carriage permit , proof of up to date tax payment etc. The DL of the driver be available all the times. The office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicles any manner whatsoever .The hirer shall not be responsible for all such litigation.
6. The hire charges to be paid for monthly basis each final but does not include cost of fuel which is to be paid separately basing on actual consumption and lubricant as per existing govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, gear box and different differential coolants, tyres and tubes, battery etc. will be borne by the bidder.
7. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver should be well behaved, gentle and obedient in nature and should not have any criminal records. The police verification reports should be produced from the competent authority for the drivers.
8. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
9. Compensation and related expenses whatsoever in case of any casualty (unforeseen) shall be borne /paid by the Agency.
10. **In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage the vehicle from the other source.**
11. **The vehicle shall report for duty for minimum 26 days in a month.**
12. In case of emergency or night call, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
13. **Monthly hire charges(including GST)and reimbursements towards cost of diesel (as per actual)and lubricants (as per govt. norms)of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of the bills by the service provider and no advance payments will be made.**
14. The agency shall provide a log book to the driver and he will ensure that it is properly maintained by the driver and regularly countersigned by the user.
15. **The vehicle shall not be more than 2 years old from the initial registration and also in good running condition during the period of contract.**
16. The agreement can be terminated with one month's notice by either party showing the reason thereof.
17. The financial bids (**Annexure- III**) of only those bidders will be opened whose technical bids found complete in all respect .The date and time of opening of technical bid (**Annexure-II**) will be intimated in due course.
18. The competent authority reserves the right to accept or reject any bid in full or part without assigning any reason thereof. The decision of the competent authority in this regard shall be final and binding on the agency.
19. **Any dispute arising out of this contract will be subjected to jurisdiction of the courts in Balasore only.**


Dean and Principal,
Fakir Mohan Medical College and Hospital,
Balasore.

GENERAL INFORMATION FOR THE HIRING VEHICLES: (TECHNICAL BID)

ANNEXURE-II

(Self certified copies of required documents to be enclosed where required)

1. Name of the Agency :
2. Address of the Agency :
3. Name of the Proprietor/Manager :
4. Name(s) of contact person(s):
5. Contact No of office:
6. Contact No. of Proprietor /Manager:
7. Income Tax PAN No :
(Self certified copy to be enclosed)
8. GST Registration No.:
(Self certified copy to be enclosed)
9. Information on different models of vehicles to be deployed :
(Mention below is the example of four models of vehicles . If more models are to be quoted , the column below may be increased).

SI No	Information Required *	Information
1	Name of the Model	
2	Registration No. of vehicle	
3	Year of Manufacture	
4	Date of Registration	
5	Fitness certificate validity	
6	Permit validity	
7	Insurance validity	
8	Fuel consumption / Mileage per lit.	
9	Name/ address of the Driver	
10	DL No and validity of the DL of the driver	

*Note: Self certified copies of valid documents to be enclosed.

10. List of major customers to whom the service of vehicles has been provided in the last three years.

Certified that the information submitted above is true to the best of my knowledge and belief.

Date-

Seal and Signature of the Bidder

Place-

FINANCIAL BID FOR ANNUAL RATES FOR HIRING OF PASSENGER VEHICLES

ANNEXUR-III

Name and Address of the Agency:

Contact No:

Monthly rental Basis(Amount in INR)for Models mentioned :

Sl No	Description	Model
1	Monthly charges Including GST for vehicle engaged	
2	Any other charges including GST	
3	Rate of GST	

I/We hereby declare that all above particulars are correct. I/we have read the terms and conditions of the Technical bid enclosed with this form separately duly signed on each page and I/We shall abide the same.

Date:

(Signature of the Bidder)

Place:

Seal with Address