

**OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: BALASORE
(SOCIAL WELFARE SECTION)**

Tender Notice No. 3140 /SW, Date:- 30.10.18

Sealed tender are invited from intending agencies/firms/printing press having valid PMT or EMI-II certificate, valid IT return, PAN, valid Goods & Services Tax (GST) certificate and having experiences in taking up the printing work of error free composing, proof reading, editing layout designing, with requisite child centered multicolour illustration for printing & supply of approximately 111451 nos. of New Arunima Work Books-I & II for Pre-School Children of Anganwadi Centers of the district. The tender documents should reach the Office of the District Social Welfare officer, Balasore by Registered Post or Speed Post or Courier on or before 16.11.2018 by 2 PM and tender will be opened on the same day at 4 P.M. in the Office Chamber of Collector & District Magistrate, Balasore in presence of the members of the Purchase Committee and the tenderer or their authorized representatives. The tender papers received beyond the time limit shall not be entertained.

The details of the Arunima Books are mentioned in the terms and conditions. The books should be of exact specification as per the samples submitted in the tender Notice. The selected agency has to supply the printed materials to all the 15 ICDS Project of this District on its own cost. The details regarding tender papers, terms and conditions, earnest money deposit etc. can be obtained by downloading from the website www.baleswar.nic.in. The Tender has been invited under Two bid systems i.e Technical Bid & Financial Bid. The intending Tenderer must submit Two separate envelopes Super Scribe "Technical Bid for supply of Arunima Work Book I & II & Financial Bid for Arunima Work Book I & II. The both sealed envelopes should be kept in a third envelop super scribing "Sealed Tender for supply of Arunima Work Book I & II. The cost of tender paper is Rs.5,000/- (Rupees five thousand) only and the tender paper must be enclosed with Bank Draft drawn in favour of DSWO, Balasore. The cost of tender paper is non-refundable.

The undersigned reserves the right to accept/reject any or all tender papers without assigning any reason thereof.


Collector, Balasore
30/10/18

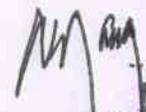
TERMS AND CONDITIONS FOR SUPPLY OF NEW ARUNIMA WORK BOOK-I & II

The sample of the Aunima Books-I , II can be inspected/obtained in the office of DSWO, Balasore during the office hour.

- a. The tender paper should be accompanied with the following documents failing which the same will be rejected.
 - b. Original tender paper duly signed by the tenderer on each page as token of acceptance of terms and conditions of the Tender.
 - c. Attested copy of valid printing press license from competent authority.
 - d. Attested copy of Pan card/TIN either in the name of the printing press or in the name of its proprietors.
 - e. Attested copy of the recent VAT clearance certificate.
 - f. The EMD is fixed to Rs. 1,25,000/- (Rupees one lakh twenty five thousand) only for Arunima Book-I & II to be deposited by the tenderer. The EMD must be pledged in favour of DSWO, Balasore in shape of NSC/TD/FD etc. from any post office or Nationalised Bank. The EMD of successful Tenderer will be converted to security deposit. The same will be refunded to the Bidder after audit of accounts. The EMD will be refunded to unsuccessful Tenderers after completion of Tender Process.
 - g. Under no circumstance shall the organization appoint any sub-contractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.
 - h. Equipped with minimum infrastructure of Two Colour Offset Sheet Feed printing machine.
 - i. Filed Income Tax Return for the Financial Year 2015-16, 2016-17 & 2017-18 i.e Assessment Year 2016-17 , 2017-18 & 2018-19.
 - j. Attested copy of DIC Registration certificates, Sales Tax Regd. No.
 - k. The tender paper completed in all respect without any cutting/over writing with legible letters with all necessary documents will be received only through Regd. Post/Speed post/Courier addressed to the District Social Welfare Officer, Balasore on or before 16.11.2018 by 2 AM/ PM. The tender received beyond the date & time shall not be taken into consideration. Hand delivery will not be accepted.
2. The sealed envelope containing the Tender papers must be super scribed "Tender Paper for Printing of New Arunima Work Books-I & II".
 3. The price quoted must be inclusive of all taxes, duties and Transportation Charges for delivery at ICDS Projects of this district. The rate/price should be written both in word and figures item wise in the tender paper.
 4. The Tenderer have to produce the sample of papers in five copies of each item with the tender paper.

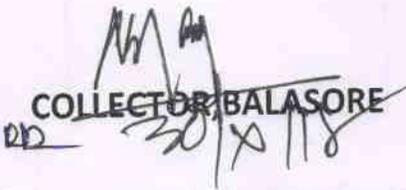
5. The undersigned reserves the right to cancel or modify the tender call notice without assigning any reason thereof. The lowest rate quoted may not be binding for acceptance if not confirms to acceptable quality. The decision of the tender committee will be final. The undersigned also reserves the right to increase or decrease the quantities of any book without assigning any reason thereof.
6. The successful tenderer has to deliver the Printed New Arunima Work Book-I , II to all the ICDS project points only within 1 month from the date of receipt of indent order from DSWO, Balasore. Failure to supply the material in time may lead to forfeiture of Security Deposit/imposition of penalty.
7. No part payment will be done. Payment will be made after successful delivery of the entire indented New Arunima Work book-I , II of approved quality duly checked by DSWO, Balasore subject to availability of funds and no interest can be claimed in case of delay in payment.
8. The successful tenderer has to furnish an undertaking to the effect that he will abide by all the terms and conditions of the tender.
9. The Tender paper must be accompanied with an affidavit either from Executive Magistrate or Notary in support that he/she has no criminal cases nor blacklisted one.
10. Detailed of the New Arunima Work Book-I , II are as follows:

Sl. No	Details of specification of the New Arunima Work Book-I & II	Approximate quantities required.
1	a) New Arunima Abhyas Pustika Part-I (for 3-4 years children attending AWC) . Pages – Text-56 Cover-4 . Paper Text -80 GSM Map litho Cover-220 GSM Art Paper. . Printing – Text & Cover – Multi Colour. . Lamination – Matt Finish. . Binding – Center Stitch. . Size – 21 cm X 28 cm. (both side printing)	74464
	b) New Arunima Abhyas pustika Part-II . Pages – Text – 60, Cover-4 . Paper – Text – 80 GSM Maplitho Cover – 220 GSM Art Paper. . Printing – Text & Cover – Multi Colour . Lamination – Matt Finish . Binding – Center Stitch. . Size – 21 cm. X 28 cm. (both side printing)	36987


 COLLECTOR, BALASORE

Opening of Bids by Tender Committee

- (a) The Bids shall be opened at the stipulated date & time fixed in the office chamber of Collector & District Magistrate, Balasore in the presence of representatives of the tenderers who may choose to attend the proceeding. The representatives of tenderers will sign in a register/paper in evidence of their presence.
- (b) First, the envelopes containing Technical Bids of the tenderers will be opened and the contents will be read out in the presence of all tenderers or their representatives. Tender Committee's determination of technical qualification shall be based on objective evaluation of the contents of the technical bid. The decision of the Tender Committee in this regard shall be final and binding on the tenderers.
- (c) Opening of Financial Bids:-The price Bids of only those tenderers will be opened whose technical bids are found to be responsive fulfilling all the technical requirements as per the tender document and also found satisfactory by the committee. The decision of the tender committee in this regards shall be final.


COLLECTOR, BALASORE

TENDER PAPER FOR SUPPLY OF THE NEW ARUNIMA WORK BOOK-I & II

FINANCIAL BID

I/We have gone carefully through the details of the tender advertisement specification/samples there and are hereby quoting the rate of the following articles of New Arunima Work Book-I & II in Balasore District (including VAT other taxes and transportation charges up to the ICDS Project headquarter) per New Arunima Work Book-I & II separately and undertake to abide all the terms and conditions laid in the tender advertisement.

Sl. No.	Details of specification of the New Arunima Work Book-I & II	Rate quoted Per Book including spot delivery in 15 projects
1	a) New Arunima Abhyas Pustika Part-I (for 3-4 years children attending AWC) Pages – Text-56 Cover-4 Paper Text -80 GSM Maplitho Cover-220 GSM Art Paper. Printing – Text & Cover – Multi Colour. Lamination – Matt Finish. Binding – Center Stitch. Size – 21 cm X 28 cm. (both side printing)	
	b) New Arunima Abhyas pustika Part-II Pages – Text – 60, Cover-4 Paper – Text – 80 GSM Maplitho Cover – 220 GSM Art Paper. Printing – Text & Cover – Multi Colour Lamination – Matt Finish Binding – Center Stitch. Size – 21 cm. X 28 cm. (both side printing)	

Seal and Signature of the Tenderer.

Name of the Agency

Address.....

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Phone/MobileNo.

Date:-

THE TENDERER HAS TO FURNISH THE FOLLOWING DOCUMENTS IN THE TECHNICAL BID.

TENDER SCHEDULE FOR SUPPLY OF NEW ARUNIMA BOOKS I & II
DISTRICT: BALASORE

TECHNICAL BID

1	Name of the Tenderer (In Capital Letters). Detail Address for Communication with Fax/ Phone No.	
2	Cost of Tender paper 5000/-(Rupees five thousand) only in shape of B.D. drawn in favour of DSWO, Balasore payable at Balasore in any Nationalized Bank non-refundable.	
3	Valid Regd. Certificate copy from complitent Authority.	
4	Whether submitted Income Tax clearance certificate & VAT clearance certificate valid up to 2015-16.(attested copies to be enclosed)	
5	The EMD is fixed to Rs. 1,25,000/-(One lakh twenty five thousand)only for Arunima Book-I & II are to be deposited by the Tenderer. The EMD must be pledged in favour of DSWO, Balasore in shape of NSC/TD/FD etc. from any Post office or Nationalized Bank. The same will be refunded after audit of accounts.	
6	Attested copy of PAN Card	
7	Affidavit either from the Executive Magistrate or from the Notary in support of that; he/ she has no criminal cases nor a black listed one..	
8	Detailed tender papers duly signed by the tenderer.	
9	Attested Xerox copy of Income Tax return certificate for last 3 (three) years.	
1	Sample Paper in five copies on each item with the Tender Paper.	

Place:

Date:

Signature of the tendered with seal
(Full Name & Address)