

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH
OFFICER, BALASORE.**

Letter No. 2915 Balasore

Date: 06 // 07 //2018

To

The Advertising Manager

Samaj / Dhavitri

Sub: - Request for publication of advertisement of Tender Notice for Supply of Printing Articles of District Head Quarters Hospital & TB Hospital, Balasore for the financial year 2018-19 with minimum space & minimum letter size -8.

**TENDER NOTICE FOR SUPPLY OF PRINTING ARTICLES OF DIST. HEAD QUARTER HOSPITAL &
T.B HOSPITAL, BALASORE FOR THE FINANCIAL YEAR: 2018-19**

Sealed & Signed tender papers are invited from the authorized supplier having PAN Card & valid GST Regd. Certificate for supply of Printing articles of District Head Quarters Hospital & TB Hospital, Balasore for the year of 2018-19. The detail tender paper format is available in the OFFICE OF THE DMO-cum-SUPERINTENDENT, DHH, BALASORE in office hour on all working days & also it can be downloaded from the District website www.baleswar.nic.in The tender in prescribed format along with all relevant documents should reach to "The Office of The DMO-cum-Superintendent, DHH, Balasore" by 23/7/2018 at 5PM through Speed Post or Regd. post & same will be opened on 24/7/2018 at 11AM in CDM & PHO Chamber, Balasore in the presence of bidders or other authorized representative. All applications must accompany the DD of Rs 2000/- for tender fees (non refundable) in favour of RKS, DHH, Balasore. The envelope should be duly super scribe in as "Tender for supply of printing articles of District Head Quarters Hospital & TB Hospital, Balasore-2018-19". Authority has every right to accept or reject the tender without assigning any reason thereof.

-Sd-

Chief District Medical & Public Health Officer
Balasore

MemoNo. 2916 /Balasore

Date: 06 // 07 //2018.

Copy to Notice Board of Collector, Balasore/ A.D.M., Balasore/ S.P., Balasore/ Superintendent, GMC/ E.O. Municipality/ B.D.O., Sadar/ Principal F. M. College, Balasore/ Sub-Collector, Balasore/ Tahasildar, Balasore/ P.D. D.R.D.A., Balasore/DIPRO, Balasore for information and necessary action (Copy of Tender Call Notice enclosed).

Yours faithfully

Ba 6/7/18

Chief District Medical & Public Health Officer
Balasore.

*1. Meenu Dizon
Samaja
2. Manoj Band
Dhavitri*

TENDER PAPER FOR PRINTING OF ARTICLES FOR R.K.S, DHH, BALASORE FOR THE YEAR 2018-19

Be

1. Name of the Registered Printer/ Firm:

2. Address:

3. GST Regd. No:

4. PAN No.:

| SI No | Name of the Printing Items | Quality of Paper | Size | Rate @ Rs. | Tax | Total |
|-------|---|------------------|-------------------|------------|-----|-------|
| 1 | Receipt Book 100 pages in duplicate, binding and numbering (1 to 100) separate colour for each item. ie, Ambulance, Cabin, Paying Bed, Pathology, X-ray & USG etc | 54 GSM | 1/12 | | | |
| 2 | X-ray Requisition form each book containing 100 nos. | 54 GSM | 1/10 | | | |
| 3 | ECG Requisition form each book of 100 pages | 54 GSM | 1/10 | | | |
| 4 | USG requisition form per book containing 100 pages | 54 GSM | 1/10 | | | |
| 5 | PC & PNDT form-F 4pages both side | 54 GSM | 1/10 | | | |
| 6 | Audiometry form (ENT)/ per 1000 (Loose Form) | 90 GSM | A/4 | | | |
| 7 | USG report form contain 100 nos in a book | 60GSM | A/4 | | | |
| 8 | Handicap application Form per1000 | 60 GSM | A/4 | | | |
| 9 | X-ray report Cover per 1000 | 80 GSM | (11/13) | | | |
| 10 | X-ray report cover per 1000 | 80 GSM | 15/12- (16/13) | | | |
| 11 | Pathology report form each book 100 pages | 60 GSM | A/4 | | | |
| 12 | Bed head ticket per1000nos | 60 GSM | A/4 | | | |
| 13 | Attach paper per 1000nos | 60 GSM | A/4 | | | |
| 14 | IPD Register (200 Pages each) | 60 GSM | Demi | | | |
| 15 | OPD Register (200 Pages each) | 60 GSM | Demi | | | |
| 16 | IPD receipt of Rs.10/- containing 100 pages each book mentioning book no & SI no | 60 GSM | 1/12 | | | |
| 17 | Discharge slip & Referral Slip containing 100 nos in a book | 54 GSM | 1/6 | | | |
| 18 | Binding Register 20 nos/ each (Big size) | 70 GSM | | | | |
| 19 | Cash Book of 200 pages/ each | 70 GSM | | | | |
| 20 | Labour room register (binding) containing 200pages | 90GSM | Demi double crown | | | |
| 21 | Cabin requisition slip (book containing 100 pages each) | 54GSM | A/4 | | | |
| 22 | X Ray Report (book containing 100 pages each) | 54GSM | 1/12 | | | |
| 23 | RSBY/OSTF Prescription slip (book containing 100 pages each) | 54GSM | 1/12 | | | |
| 24 | General Prescription slip (book containing 100 pages each) | 54GSM | 1/16 | | | |
| 25 | Free beneficiary receipt book (containing 100 pages each) | 54GSM | 1/10 | | | |
| 26 | Night Specialist Call Slip (book containing 100 pages each) | 54GSM | 1/12 | | | |
| 27 | Pato Graph for O&G ward | 60GSM | A/4 | | | |
| 28 | Height weight reference Chart | 60GSM | A/4 | | | |

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|----|---|--------|-------------------------|--|--|--|
| 29 | Counseling chart | 60GSM | A/4 | | | |
| 30 | Feeding Chart | 60GSM | A/4 | | | |
| 31 | NRC Chart form | 60GSM | A/4 | | | |
| 32 | Food intake chart | 54GSM | A/4 | | | |
| 33 | Eye Glass prescription pad | 54GSM | 1/12 | | | |
| 34 | Drug chart | | 1/10 | | | |
| 35 | Neo natal case record sheet (4pages printing) (Admission sheet) | 60GSM | A/4 | | | |
| 36 | Community follow up card (2side printing) | 60GSM | A/4 | | | |
| 37 | Special new born care unit discharge card (4pages printing) | 60GSM | A/4 | | | |
| 38 | Monitoring sheet & Nursery order sheet (each side print of one page) | 60GSM | A/4 | | | |
| 39 | Treatment continuation sheet & Clinical condition record (each side print of one page) | 60GSM | A/4 | | | |
| 40 | Investigation sheet (both side print) | 60GSM | A/4 | | | |
| 41 | SNCU Admission register (binding) containing 200pages | 90GSM | Demi double crown | | | |
| 42 | ICU Drug chart | 54GSM | A/4 | | | |
| 43 | CBG Chart | 54GSM | A/4 | | | |
| 44 | Investigation chart | 54GSM | A/4 | | | |
| 45 | Nursing note chart | 54GSM | A/4 | | | |
| 46 | In take Out put chart | 54GSM | A/4 | | | |
| 47 | Check list for infection control chart | 54GSM | A/4 | | | |
| 48 | JSSK Blood requisition form | 54 GSM | 1/6 | | | |
| 49 | Folder file with printing (Board make, eye lid with cloth inside at middle point | | Per pc | | | |
| 50 | MAHAPRAYAN dead body carries application form (1side printing) | 54GSM | A/4 | | | |
| 51 | Post mortem report form 4side printing | 54GSM | A/4 | | | |
| 52 | Viscera preserve form | 54GSM | 1/8 | | | |
| 53 | Investigation/Sample collection of victim/accused form | 54GSM | A/4 | | | |
| 54 | PM Note sheet form | 54GSM | A/4 | | | |
| 55 | Dengu Report Format | 54 GSm | A/4 | | | |
| 56 | Duty Register book-Demi double crown | 90 gsm | Per pc | | | |
| 57 | Attendance Register Demi double crown | 90 gsm | Per pc | | | |
| 58 | Information sheet for labour room (100) | 54 gsm | 1/12 | | | |
| 59 | Culture with sensitivity Report form(100) | 60 gsm | A/4 | | | |
| 60 | Monitoring Sheet(100) | 60 gsm | A/4 | | | |
| 61 | Child information sheet(100) | 60gsm | A/4 | | | |
| 62 | Follow up register(200 pages) Demi Double Crown | 60 gsm | Per pc | | | |
| 63 | B.T.Form (100) | 54 gsm | A/4 | | | |
| 64 | Death Form(100) | 54 gsm | A/4 | | | |
| 65 | Mahapryan Form(100) | 54 gsm | A/4 | | | |
| 66 | Ventilator Chart(100) | 54 gsm | A/4 | | | |
| 67 | Consent form(100) | 54 gsm | A/4 | | | |
| 68 | SNCU Admission sheet 100 | 60 gsm | Per pc | | | |

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|----|--|--------|--------|--|--|--|
| 69 | Treatment Form-100 | 60gsm | A/4 | | | |
| 70 | USG report Pad (male/female,- Abdomen/Pelvis,OBCT/Soft tissue USG) | 60 gsm | A/4 | | | |
| 71 | Admission /Discharge register double side printing(NRC)(100)-Demi double Crown | 60 gsm | 1 book | | | |
| 72 | ICU Form(100) | 60 gsm | A/4 | | | |
| 73 | Issue Register double side printing(200) pages demi double crown | 90 gsm | 1 book | | | |
| 74 | Operation register double side printing (200 pages) demi double crown | 90 gsm | 1 book | | | |
| 75 | Peon Book double side printing(200) pages demi double crown | 90 gsm | 1 book | | | |
| 76 | Thalesemia Regiser(200 pages) demi double crown | 90 gsm | 1book | | | |
| 77 | JSSK Referral form(100 pages) | 90 gsm | 1 book | | | |
| 78 | Staining form (100pages) A/4 | 90gsm | 1bbok | | | |

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Date:

Place:

Signature of the Applicant.

Enclosers:

1. Photocopy of PAN Card
2. Photocopy of valid GST registration Certificate along with annexure of dealing product.
3. D.D. of Rs. 2000/- towards tender paper cost (non refundable)
4. D.D. of Rs. 10000/- towards EMD (Refundable)
5. Sample of various GSM Papers in appropriate sizes.

TERMS AND CONDITIONS

1. The Tender must have PAN Card and GST Regd. Certificate along with annexure of dealing product.
2. The Tender has to deposit Rs.2000/- in shape of DD as tender paper cost (non refundable) & Rs.10000/- as EMD in shape of Demand Draft in favour of DHH, R.K.S. Balasore (Refundable) which is to be attached in the tender paper. The Selected bidder will get EMD money after completion of contract period.
3. The printing forms/Registers/Materials must be of good quality paper having G.S.M and size as per specification against the items. No inferior quality as well as smaller size paper will be accepted. The tenderer must enclosed the sample copy of paper.
4. The selected Agency has to supply the articles/forms etc within 10 days of receipt of the order without fail or else the supply order shall be treated as cancelled and the EMD amount shall be forfeited, order will be placed to L2/L3 with legal procedure deemed proper.
5. The tenderer must mention the rate and total GST separately.
6. In case of any deviation found in supply of inferior quality printed material with specific GSM, the authority has every right to refuse the receipt of the ordered articles with forfeit of EMD money, cancellation of contract and any other action deemed proper.
7. The printed materials must be as per the format and size (according to sample copy supplied) and the receipt book must be properly numbered.
8. The tender paper should be submitted to the office of the D.M.O-cum-Superintendent, DHH, Balasore through Speed post/ Regd. Post latest by. 23/07/18 at 5PM.
9. The opening of tender will be held on dated 24/07/2018 at 11 AM in the Office Chamber of CDM&PHO, Balasore.
10. The tender paper will be opened in the presence of the tenderer, in the absence of tenderer his/her tender paper will not entitled to be opened.
11. The selected agency should be produced the final bill after supply of entire items against the work order. No part bill shall be considered for payment.

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Chief District Medical & Public Health Officer
Balasore